

CARLYNTON SCHOOL DISTRICT
Voting Meeting
January 9, 2017
Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education held its voting meeting January 9, 2017 in the junior-senior high school library. Those in attendance included President Jim Schriver, Vice President Joe Appel and Directors Monica Dugan, George Honchar, LEEANNE O'Brien, Caleb Richardson, Nyra Schell and Kelly Zaletski. Also present was Superintendent Gary Peiffer, Solicitor Bill Andrews and administrators Michael Loughren and Ed Mantich. The audience was comprised of five individuals.

CALL TO ORDER - *The meeting was called to order at 7:34 pm by President Schriver. High school student Stuart Dougherty led the pledge. The roll was called by recording secretary Michale Herrmann. Director Mendoza was absent.*

PRESENTATION: *Senior Stuart Dougherty exhibited a PowerPoint with a proposal to revitalize the nature trail on the high school property. Stuart is proposing the project to earn his Eagle Scout badge. His presentation laid out the scope of the work and a schedule for completing the venture. Board members offered the green light to proceed with the project.*

President Schriver called for a brief recess at 7:50 pm. Dr. Peiffer invited all board members and the audience to join him at a reception to recognize the board for their service. The first part of the year is a time to show appreciation to school board members for their time and commitment to the school district. President Schriver reconvened the meeting at 8:08 pm.

Steve Neidenberger, a representative from the offices of Hosack, Specht, Muetzel and Wood, spoke to the board about the school district audit ending June 30, 2016. Mr. Neidenberger said it was a clean audit, with no findings, and he called attention to specific pages and exhibits within the report provided to board members. Board members had several questions to which Mr. Neidenberger addressed.

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

APPROVAL OF MINUTES:

Director Honchar moved, seconded by Director Schell, to approve the minutes of the December 5, 2016 Reorganization Meeting as presented;

And the minutes of the December 5, 2016 Regular Voting Meeting as presented.
By a voice vote, the motion carried 8-0.

REPORTS:

- **Executive Session** – *President Schriver said personnel and real estate matters were discussed in the closed session before the meeting. In an executive session held December 19, 2016, President Schriver said the board discussed negotiations.*

Minutes of December 5, 2016
Reorganization Meeting

Minutes of December 5, 2016
Voting Meeting

➤ Administrative Reports

- Superintendent – Dr. Peiffer said the board will be looking at the preliminary budget in January and considering if they should apply for exceptions. He said he has been staying abreast of all action of the state government to remain aware of proposals and changes to the law. Dr. Peiffer said the board will receive training during a planned session on January 21, 2017.
- Principals – High school principal Michael Loughren said teachers are administering mid-terms. He is excited about the developing partnership with CMU and mentioned that students will again be competing with students from other school districts by way of an event sponsored by the Energy Innovation Center of Pittsburgh. Mr. Loughren said the program of studies will be available for review and approval at the next board meeting. President Schriver had a few questions about the scheduling process. In closing, Mr. Loughren said he received a call from a casting agency who were searching for a look-alike character and were hoping to come into the school. The board said they were welcome to attend a public event but could not enter the school to scrutinize students.
- Business Manager – Mr. Christy reminded the board that the deadline to adopt a resolution to not exceed the index or move forward in applying for exceptions was nearing and would need to be determined at the next meeting. He said the board will have greater flexibility if seeking exceptions and such action would not suggest that taxes will be raised. President Schriver noted that the board has applied for exceptions the last few years.
- Curriculum/Data – Mr. Mantich the administration of the winter Keystones will take place with about 30 students. He also said the partnership with CMU and the Fluency Project will get started on Thursday when they meet to develop a curriculum framework.

I. Miscellaneous

Director Appel moved, seconded by Director O'Brien, to approve the additions to the 2016-2017 Conference and Field Trip Requests as submitted; (Miscellaneous Item #0117-01 REVISED)

Conference and FT Requests

And the revision to the board meeting calendar for the first half of the 2017 school year. (Miscellaneous Item #0117-02) **By a voice vote, the motion carried 8-0.**

Revision Board Meeting Calendar

Before voting on the revision to the calendar there was some discussion about the April date with the decision to go ahead with one meeting in April.

II. Finance

Director Zaletski moved, seconded by Director Dugan, to approve the Treasurer's Report for the month of November 2016 as submitted;

November 2016 Treasurer's Report

The November 2016 bills in the amount of \$1,905,637.54;

November 2016 Bills

The Real Estate Tax Refunds for the Borough of Carnegie for the month of January 2017 as submitted; (Finance Item #0117-01)

Carnegie RE Tax Refunds for January 2017

The independent audit report submitted by Hosack, Specht, Meutzel and Wood LLP for the school year ending June 30, 2016 as submitted; (Finance Item #0117-02)	Audit Report for Year Ending June 30, 2016
The November 2016 Athletic Fund Report with an ending balance of \$13,724.53 as submitted; (Finance Item #0117-03)	November 2016 Athletic Fund Report
<i>And</i> the November 2016 Activities Fund Report with an ending balance of \$64,739.56 as submitted. (Finance Item #0117-04) By a voice vote, the motion carried 8-0.	November 2016 Activities Fund Report
III. Personnel	
Director Schell moved, seconded by Director O’Brien, to approve the resignation of varsity boys soccer coach David Espinar, effective immediately; (Personnel Item #0117-01)	Resignation – David Espinar, Soccer Coach
The resignation of school psychologist Rebecca Sawchik, effective January 26, 2017 or through February 10, 2017; (Personnel Item #0117-02)	Resignation – Rebecca Sawchik, Psychologist
The resignation of Melanie Jones, high school cafeteria worker, effective January 4, 2017; (Personnel Item #0117-03)	Resignation – Melanie Jones, Cafeteria Worker
The Leave of Absence for the 2016-2017 school year for Employee CFT1617-05; (Personnel Item #0117-04)	Leave of Absence – Employee CFT1617-05
The employment of Elizabeth Acro for the position of temporary long-term school psychologist for Carnegie Elementary School as recommended per the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0117-05)	Temporary School Psychologist – Elizabeth Acro
<i>And</i> the reassignment of Wendy Steiner to the position of Fluency Project Instructional Coach, a one-semester position created with a Ready to Learn Grant and consistent with the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement. (Personnel Item #0117-06) By a voice vote, the motion carried 8-0.	Reassignment - Wendy Steiner, Fluency Project Instructional Coach
<i>Before voting, Director Dugan asked if Mrs. Steiner’s current position will be opened. Dr. Peiffer said a long-term sub will be hired while Mrs. Steiner holds the Fluency Project coaching position.</i>	
IV. Policy	
Director Honchar moved, seconded by Director Schell, to approve the second and final reading of Policy Nos. 200-210.1 per the full policy review and recommendations of PSBA; (Policy Item #0117-01)	Policies 200-210.1 – Final Reading
The second and final reading of the revision to Policy No. 007, as submitted, per the full policy review and recommendations of PSBA; (Policy Item #0117-02)	Policy 007, Revision – Final Reading
<i>And</i> the second and final reading of the revision to Policy No. 809 as submitted. (Policy Item #0117-03) By a voice vote, the motion carried 8-0.	Policy 809, Revision – Final Reading

OLD BUSINESS: *None*

NEW BUSINESS: Director Dugan moved, seconded by Director Zaletski, to accept the notification and letter of retirement of Pupil Services Secretary Rozanne Donovan, as submitted, effective March 31, 2017. **By a voice vote, the motion carried 8-0.**

Retirement – Rozanne
Donovan

OPEN FORUM: *None*

ADJOURNMENT:

With no further business, Director O'Brien moved for adjournment at 9:07 pm, seconded by Director Zaletski. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary